



13.5 Vice Governor (VG)

13.5.1 The nominating committee for governor (Article 15) shall select one past governor proposed by the DGE who shall serve as vice-governor during the year following selection.

13.5.2 The role of the vice-governor is to serve as District Governor in case the District Governor shall not be able to perform the duties of District Governor.

13.5.3 The Vice Governor shall be a non-voting invited guest at all meetings of the District Board of Directors.

13.5.4 The qualifications, assumption and term of office and duties and responsibilities of the Vice Governor shall be as specified in the Rotary International Governing Documents and the District Leadership Plan and Policy Manual

**14. Article 14 - District Director, Officer and Staff Compensation and Reimbursement**

14.1 The District shall be authorized to contract for the services of an Administrative Assistant. The Administrative Assistant must meet the requirements and be able to perform the duties specified in the District Leadership Plan and Policy Manual.

14.2 Except for the Administrative Assistant, no District Board Director, Officer, or Staff Personnel shall be entitled to compensation for services rendered.

14.3 The District Governor is entitled to receive reimbursement of certain expenses from Rotary International and the District as specified in the approved District budget associated with the DG term of service as DGN, DGE, DG, and IPDG.

14.4 District Officer and Staff Personnel may be entitled to reimbursement from the District for expenses listed in the approved District budget for their year of service. They may also be eligible for reimbursement or advancement of special expenses with approval of the DG in accordance with the District Leadership Plan and Policy Manual and the approved District budget.

**15. Article 15 - District Governor Designate Application, Nomination and Selection by Nominating Committee**

15.1 Method of Selection of the DGD: The method of selection for DGD is the nominating committee procedure as defined in the Rotary International Bylaws

15.2 DGD Nominating Committee Composition

15.2.1 The DGD Nominating Committee shall include the prior two Past District Governors with the PDG with the longest tenure since year of service as the non-voting DGD Nominating Committee Chair (Chair) and the Immediate Past District Governor serving as the Voting DGD Nominating Committee Vice-Chair ( Vice-Chair). Should neither of these PDGs be available, the DG shall appoint Past District Governors to fill the vacancies on the DGD Nominating Committee.



- 15.2.2 The DGD Nominating Committee shall include as voting members the Assistant Governors (“AGs”) who are serving during the current Rotary year. AGs unable to fulfill this obligation shall immediately notify the Chair and the District Governor. The following hierarchy shall be used to replace any AG unable to serve with a voting alternate:
- The Immediate Past AG of the Group
  - A Club President from the Group elected by a majority of the current Club Presidents from that Group,
  - A Club Immediate Past President from the Group elected by a majority of the current Club Presidents from that Group.
- 15.2.3 The Chair and the DG shall be notified of any selected alternate to the AG as a DGD Nominating Committee member no later than 3 days prior to the DGD Nominating Committee selection meeting. If the Chair and the DG are not notified within the specified timeframe, the Group will not be represented at the DGD Nominating Committee selection meeting.
- 15.2.4 The DGD Nominating Committee shall include the District Parliamentarian as a non-voting member. The District Parliamentarian shall be present during all deliberations of the DGD Nominating Committee. The District Parliamentarian shall monitor procedures and practices of the DGD Nominating Committee. The District Parliamentarian is authorized and required to terminate DGD Nominating Committee deliberations should they prejudice fairness or compliance with Governing Documents. In the event of such a termination of DGD Nominating Committee deliberations, the DG is directed to reconvene the Committee under the control of the Vice-Chair.
- 15.2.5 Of the eligible AGs, or their alternates as noted above, and the Vice-Chair (jointly called "Electors"), a quorum shall consist of a simple majority of Electors. These Electors must be present when the DGD Nominating Committee convenes and when the vote is taken to select a DGD.
- 15.2.6 The Chair serves in a non-voting capacity except in the event of a tie vote in which case the Chair will cast the tie-breaking vote
- 15.3 The policies and procedures for nominating, applying, selecting, and confirming the District Governor Designate are described in the District Leadership Plan and Policy Manual.

## **16. Article 16 - District Committees**

- 16.1 The DG, DGE and DGN shall form committees and appoint members as defined in the District Leadership Plan and Policy Manual to assist in their year serving as DG. Standing District Committees shall be in place at the beginning of the Rotary Year.
- 16.2 The District Committees and the purpose, responsibilities, and member selection and term of service for each committee are described in the District Leadership Plan and Procedures Manual.